

# Odisha Gramya Bank

(A Govt. of India Undertaking)

Letter No: **OGB/ITD/CBS/58/2021-22**

Date: **29-06-2021**

## **(Re-Notification)**

### **Engagement of Consultant for migration of CBS to Finacle 10.x**

Odisha Gramya Bank (here in after referred as "OGB") invites application from retired banking professional to be engaged as Consultant for migration of Bank's Core Banking System from Finacle 7.0.13 to Finacle 10.x. Candidates having following experience may apply for this temporary engagement.

#### **Eligibility criteria**

1. Applicant should be an Indian national.
2. Applicant should be a retired banking professional from a Public Sector Bank in India and the said Bank should have migrated to Finacle 10.x in last 7 years.
3. Should have retired as Assistant General Manager or above.
4. Should have exposure on the Finacle 10.x migration / stabilization process during the employment period.
5. Age as on 01<sup>st</sup> April 2021, should not be more than 65 years.

#### **Roles and Responsibilities**

1. Work closely with the Core Migration Committee of OGB during the Migration process and selection process of vendor.
2. Scrutinising the RFP document prior to publication.
3. Help the OGB committees in requirement gathering.
4. Advise on data cleaning, Infrastructure requirements and any technology requirements.
5. Assist in preparation of Business Requirement Document.
6. Advise on any other matter requested by Core Migration Committee.
7. As part of Technical Committee.
8. Assist Purchase Committee during negotiation (if required).
9. The consultation to be done either in Online or in Offline mode as per requirement of the Bank.
10. Online consultation should be provided over email or video conference scheduled by OGB. The Consultant will be required to sign the soft copies of documents as required using digital signature or by physical signature of hard copies.
11. During "Offline" consultancy, the consultant will be required to visit the Head Office of OGB at Bhubaneswar. All expense towards travel and halting shall be under scope of Consultant.
12. The selected applicant will be responsible to guide OGB team to follow best practice for migration to Finacle 10.x migration. All suggestion and guidance should be unbiased and should not favour any particular bidder.
13. The consultant should assist Bank in complying with queries raised by Government or regulatory bodies for the areas handled by the consultants only.
14. The consultant is required to be physically present at Head Office of Odisha Gramya Bank, Bhubaneswar during following activities. For rest of the activities, the consultant shall provide all services under scope through email / Video Conference / over Phone.

- a. During discussion, preparation and signing of Scope of Work after release of Purchase Order.

मुख्य कार्यालय: गण्डमुण्डा, खण्डगिरि, भुवनेश्वर-751030, Head Office: Gandamunda, Khandagiri, Bhubaneswar-751030,

ମୁଖ୍ୟ କାର୍ଯ୍ୟାଳୟ: ଗଣ୍ଡମୁଣ୍ଡା, ଖଣ୍ଡଗିରି, ଭୁବନେଶ୍ୱର-୭୫୧୦୩୦. Phone No.0674-2353001, 2353005

Fax No.0674-2353002, 2353011, E.Mail. network@odishabank.in

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- b. Business Requirement Discussion and preparation of Business Requirement Documents.
- c. Any other physical consultancy once in a quarter for 2 days.

## Remuneration

The remuneration towards this period will be done in monthly arrear as 15 equal months of the onetime lump sum consultancy fee quoted by the applicant on submission of invoice.

The lump sum includes fees towards all expenses, including travel and accommodation.

No additional expense will be paid other than above.

The payment will be released to consultants Bank's account by NEFT or RTGS within 30 days of submission of Invoice after deduction of applicable TDS.

## Term of engagement

The term of engagement will be for a period of **15 months** or **till completion of migration process** whichever is earlier, from date of engagement. Bank at its sole discretion may extend the period of engagement for additional 3 months. For this extended period of **3 months**, the Consultant should provide all services under the scope of this engagement without any additional cost.

## Pre-submission queries

A Pre-submission meeting will be held by video conferencing on **02<sup>nd</sup> July 2021**. Interested applicant may submit their queries by mailing to [gm.itd@odishabank.in](mailto:gm.itd@odishabank.in) on or before **01<sup>st</sup> July 2021**.

## Selection procedure

Application as per format specified in Annexure -1 along with latest updated resume and super-annuation document or letter issued by last employer, should be addressed to **The General Manager, ITD, Odisha Gramya Bank, Head Office, Gandamunda, Bhubaneswar, Odisha – 751030** and should be mailed to [gm.itd@odishabank.in](mailto:gm.itd@odishabank.in) on or before **14<sup>th</sup> July 2021**. Hard copy of application will not be accepted.

Applications received will be evaluated by Bank based on the exposure / experience of the applicants. Bank reserve its rights to reject any or all application received if found not suitable to Bank's requirement.

## Other terms and condition

Selected Applicant shall be required to sign a Non-Disclosure Agreement and Integrity pact with OGB on issuance of engagement letter and should adhere to all guidelines of CVC.

**(B. K. Patra)**  
**General Manager**

**ANNEXURE – 1**  
**APPLICATION FORMAT**

**To,**  
**The General Manager,**  
**Information Technology Department,**  
**Odisha Gramya Bank, Head Office,**  
**Gandamunda, Bhubaneswar,**  
**Odisha – 751030**

- 1 Name of Applicant : \_\_\_\_\_
- 2 Father's Name : \_\_\_\_\_
- 3 Date of Birth (DD/MMM/YYYY) : \_\_\_ / \_\_\_ / \_\_\_\_
- 4 Present address of communication : \_\_\_\_\_  
\_\_\_\_\_
- 5 Mobile Number : \_\_\_\_\_
- 6 Email ID : \_\_\_\_\_
- 6 Designation of applicant in the retiring Bank at the time of retirement. : \_\_\_\_\_
- 7 Name of retiring Bank : \_\_\_\_\_
- 8 Year of Migration of CBS of employed Bank to Finacle 10.x : \_\_\_\_\_
- 9 Role of applicant during the migration to Finacle 10.x / stabilization process : \_\_\_\_\_  
(Brief description on his/her role in migration to / stabilization of Finacle 10.x) \_\_\_\_\_
- 10 Quotation for One time Consultancy fees for the entire process of migration to Finacle 10.x (inclusive of travel, hotel & food expenses) : INR \_\_\_\_\_

I hereby declare that the information provided are to the best of my knowledge and there is no vigilance case pending on my name. Odisha Gramya Bank reserves its rights to verify the same for necessary actions.

Name:  
Location:  
Date:

Signature